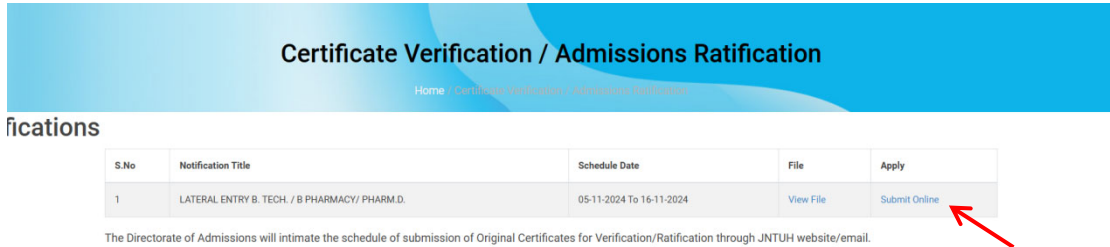


## **\*\*User Manual: Online Submission of Admissions Ratification Details\*\***

### **\*\*Step 1: Access the Notification Link\*\***

1. Click on the [[Notification Link](#)](#).

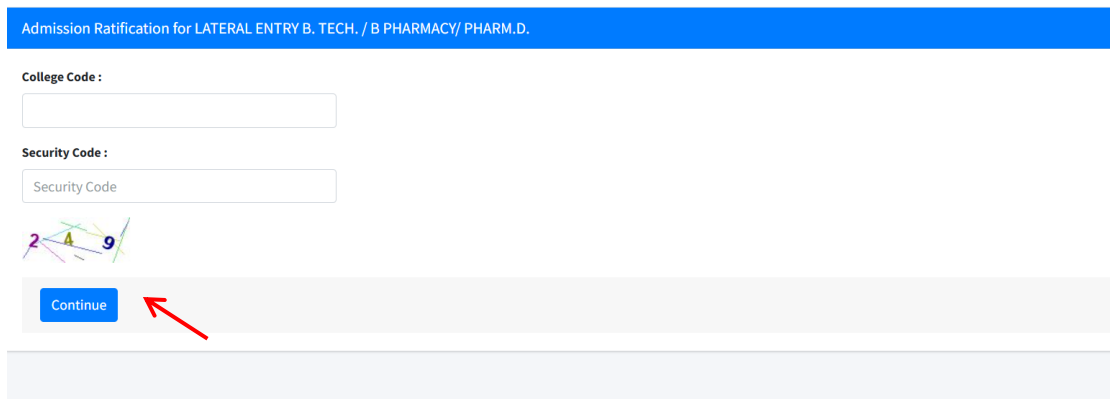


S.No	Notification Title	Schedule Date	File	Apply
1	LATERAL ENTRY B. TECH. / B PHARMACY/ PHARM.D.	05-11-2024 To 16-11-2024	<a href="#">View File</a>	<a href="#">Submit Online</a>

The Directorate of Admissions will intimate the schedule of submission of Original Certificates for Verification/Ratification through JNTUH website/email.

### **\*\*Step 2: Validate College and Update Information\*\***

1. **\*\*Enter Valid College Code\*\***: Input the correct College Code and click **\*\*Continue\*\***.



Admission Ratification for LATERAL ENTRY B. TECH. / B PHARMACY/ PHARM.D.

College Code :

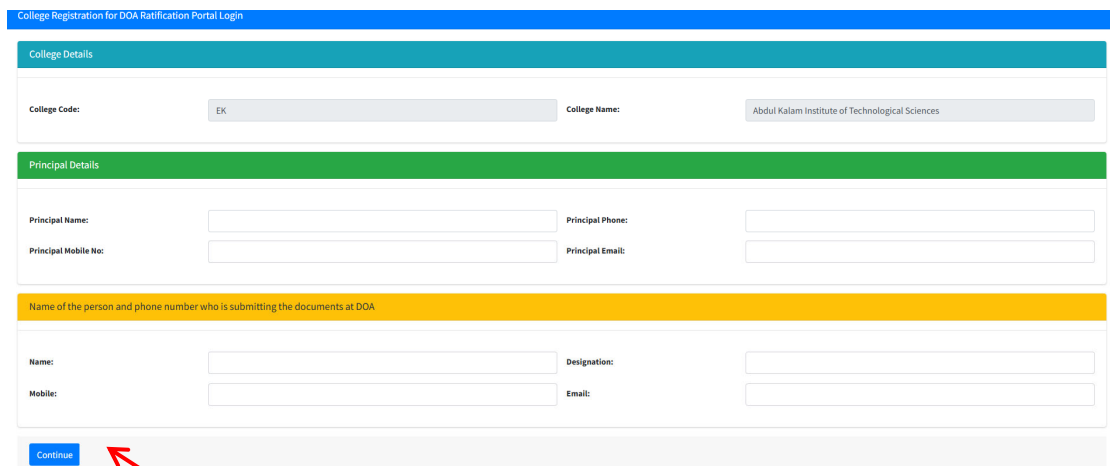
Security Code :

Security Code

2 4 9

[Continue](#)

2. Upon successful validation, a screen will appear prompting you to **\*\*Enter Principal and Coordinator Details\*\***.



College Registration for DOA Ratification Portal Login

College Details

College Code:  College Name:

Principal Details

Principal Name:  Principal Phone:

Principal Mobile No:  Principal Email:

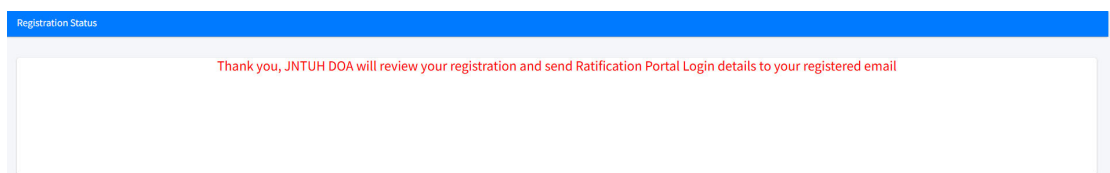
Name of the person and phone number who is submitting the documents at DOA

Name:  Designation:

Mobile:  Email:

[Continue](#)

3. Fill in the required details and click **\*\*Submit\*\***



Registration Status

Thank you, JNTUH DOA will review your registration and send Ratification Portal Login details to your registered email

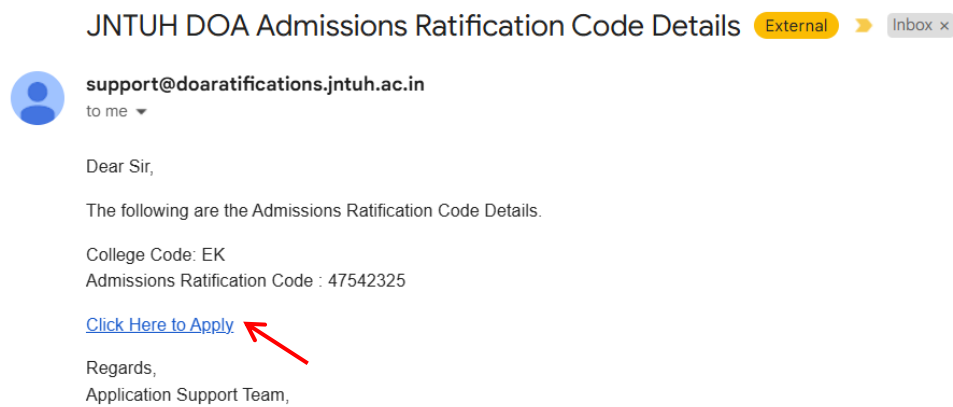
4. **Approval Process**: Kindly wait for approval from the Director of Admissions after verification of the updated details.

- Once approved, a **Ratification Code** will be sent to the principal's email for submission of the Admission Ratification details.



**Step 3: Submit Ratification Details**

1. **Access the Notification Link**: Click the link provided in the approval email.



2. **Validate College Information**: Enter the College Code and Ratification Verification Code.

The screenshot shows a web form titled "Admission Ratification for LATERAL ENTRY B. TECH. / B PHARMACY/ PHARM.D.". It contains two input fields: "College Code" and "Security Code". Below the "Security Code" field is a CAPTCHA image showing the numbers 6, 6, and 4. At the bottom of the form is a blue "Continue" button.

**College Code :**

EK


Abdul Kalam Institute of Technological Sciences

**Admissions Ratification Code :**

Admissions Ratification Code

**Security Code :**

Security Code



[Continue](#)

Admission Ratification for LATERAL ENTRY B. TECH. / B PHARMACY/ PHARM.D.

**College Code :**

EK


Abdul Kalam Institute of Technological Sciences

**Admissions Ratification Code :**

47542325

**Security Code :**

661



[Continue](#)

- Review the college information already updated. **\*\*Make any necessary corrections\*\***.
- \*\*Update Ratification Details for Each Course\*\***: Add the details and add for each course and proceed to make payment.

Admission Ratification for LATERAL ENTRY B. TECH. / B PHARMACY/ PHARM.D. - Abdul Kalam Institute of Technological Sciences

S.No	Branch with Specialization	Sanctioned intake by JNTUH-2023-24	LATERAL ENTRY B. TECH. / B PHARMACY/ PHARM.D. - 2023-24 vacancy and 10% on 2023-24 total intake for the Academic year 2024-25										PMSSS	PIO	
			Filled Seats Through Convener Without EWS							Total Filled seats excluding EWS	Filled Seats Under EWS (10% on Convener Quota)				Total Filled Seats Including EWS
			10% on (a) sanctioned intake	Filled On (b)	Vacant seats convener quota d=(b-c)	2023-24 filled seats excluding EWS	2023-24 vacant seats F=(a)-(e)	Total vacant seats for spot admissions (g)=(d)+(f)	Spot Quota Filled (g)	Total filled (i)=(c)+(h)	10% of (b)	Filled on (j)			
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)		
1	Computer Sc	66	6	3	3	5	61	64	3	6	0	0	6	0	0

[Add Details](#)

S.No	Branch with Specialization	Sanctioned intake by JNTUH-2023-24	Filled Seats Through Convener Without EWS						seats excluding EWS		Filled Seats Under EWS (10% on Convener Quota)		Total Filled Seats Including EWS	PMSSS	PIO
			10% on (a) sanctioned intake	Filled On (b)	Vacant seats convener quota d=(b-c)	2023-24 filled seats excluding EWS	2023-24 vacant seats F=(a)-(e)	Total vacant seats for spot admissions G=(d)+(f)	Spot Quota Filled (g)	Total filled (I)=(c)+(h)	10% of (b)	Filled on (j)			
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)		
1	--Select Bran	Sanctionet	10% on G	Filled	Vacant		Vacant		6						

[Add Details](#)  
Record Added Successfully

Added Specialization Details

S.N	Branch with Specialization	Sanctioned intake by JNTUH-2023-24	Courses - 2023-24 vacancy and 10% on 2023-24 total intake for the Academic year 2024-25	Total Filled Seats Including EWS	Vacant seats convener quota d=(b-c)	2023-24 filled seats excluding EWS	2023-24 vacant seats F=(a)-(e)	Total vacant seats for spot admissions G=(d)+(f)	Spot Quota Filled (g)	Total filled (I)=(c)+(h)	10% of (b)	Filled on (j)	Total Filled Seats Including EWS (I)+(k)	PMSSS	PIO
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)		
1	LATERAL ENTRY B. TECH. / B PHARMACY/PHARM.D.- Computer Science Engineering	66	6	3	3	5	61	64	3	6	0	0	6	0	0
<b>Total</b>				3		5			3		0				

[Continue for Payment](#)

Click on Continue to Payment, will show the details of amount to be paid in the form of Demand Draft

Specialization & Students Admitted Details

S.N	Branch with Specialization	Sanctioned intake by JNTUH-2023-24	2023-24 vacancy and 10% on 2023-24 total intake for the Academic year 2024-25	Total Filled Seats Including EWS	Vacant seats convener quota d=(b-c)	2023-24 filled seats excluding EWS	2023-24 vacant seats F=(a)-(e)	Total vacant seats for spot admissions G=(d)+(f)	Spot Quota Filled (g)	Total filled (I)=(c)+(h)	10% of (b)	Filled on (j)	Total Filled Seats Including EWS (I)+(k)	PMSSS	PIO
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)		
1	Electrical Electronics Engineering	200	20	10	10	5	195	205	20	30	1	1	31	10	10
<b>Total</b>				10		5			20			1		10	10

Payment Details

Category	No of Students / Courses	Total Fee
Spot Admissions Fee	Total Students 21 X 300.00	6300.00
Charges for convener (Admissions)	No of Courses 1 X 900.00	900.00
Total PMSSS	No of PMSSS 10 X 300.00	3000.00
Total PIO	No of PIO 10 X 300.00	3000.00
<b>Total Amount to Pay</b>		<b>13200.00</b>

TG Higher Education Approved Letter for Convener Quota and Spot Quota (attested by the Principal) (Mandatory) :

[Choose File](#) No file chosen

Payment of Ratification Fee as per the above statement will be paid in the form of Demand Draft in favour of The Registrar, JNTUH, Hyderabad and same may be submitted at the time of Original Certificates verification as per the notified schedule by the Directorate of Admissions, JNTUH, Hyderabad.

[Edit](#) [Continue](#)

- Review the Amount to be paid and Click on Continue for uploading the candidate details , **\*\*Login details\*\*** for further review of details added.

### **\*\*Step 4: Upload Candidate Details\*\***

1. After successful payment, you will be redirected to the **\*\*Ratification Details\*\*** section.

Academic Year	Notification	Course	<a href="#">Filter</a>	<a href="#">Export Excel</a>
---------------	--------------	--------	------------------------	------------------------------

please download the template (Xls format) and add the list of admitted candidates admitted in all branches in the given file and same may be re-upload

### To be Ratified admissions under Convener/Spot

[refresh](#) [Print](#)

#	Year	Notification	Type	College	Specialization	Sanctioned intake	Convener (a)	Spot (b)	TGCH E Approved Letter
1	2024-25	LATERAL ENTRY B. TECH. / B PHARMACY/PHARM.D.- Computer Science Engineering	Lateral Entry	8P	COMPUTER SCIENCE AND ENGINEERING	100	1 (0) Add Students	1 (0) Add Students	<a href="#">View File</a>

[Upload \(a\) & \(b\) data](#)

2. Click on the **\*\*Upload\*\*** button provided in the listing for each course.

please download the template (Xls format) and add the list of admitted candidates admitted in all branches in the given file and same may be re-upload

EK-Abdul Kalam Institute of Technological Sciences-2024-25-LATERAL ENTRY B. TECH. / B PHARMACY/ PHARM.D.-CSE-Lateral Entry

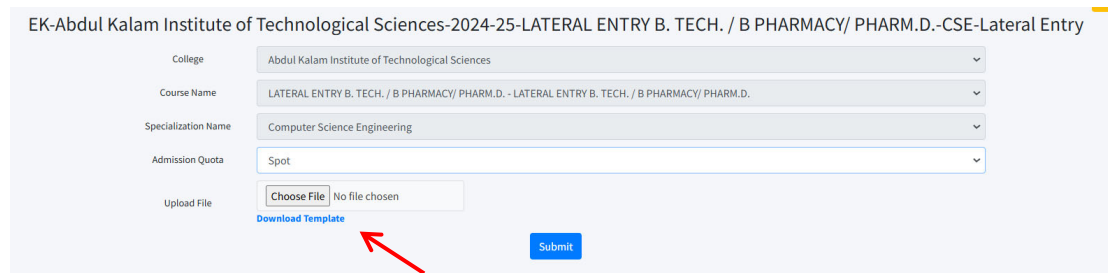
College: Abdul Kalam Institute of Technological Sciences

Course Name: LATERAL ENTRY B. TECH. / B PHARMACY/ PHARM.D. - LATERAL ENTRY B. TECH. / B PHARMACY/ PHARM.D.

Specialization Name: Computer Science Engineering

Admission Quota: Spot

Upload File:  No file chosen  
[Download Template](#)



3. **\*\*Download the Sample Format\*\***: Fill in the candidate details as per the provided format.

4. **\*\*Upload the Completed Format\*\***.

Details uploaded will shown be below

EK-Abdul Kalam Institute of Technological Sciences-2024-25-LATERAL ENTRY B. TECH. / B PHARMACY/ PHARM.D.-CSE-Lateral Entry

College: Abdul Kalam Institute of Technological Sciences

Course Name: LATERAL ENTRY B. TECH. / B PHARMACY/ PHARM.D. - LATERAL ENTRY B. TECH. / B PHARMACY/ PHARM.D.

Specialization Name: Computer Science Engineering

Admission Quota: Spot

Upload File:  CH COLLEGE.xlsx  
[Download Template](#)

Hall Ticket Number issued by the College / Institute	Name of the Candidate	Father Name	Name of the Qualified CET	Name of the Qualified CET HT NO	Name of the Qualified CET Rank	Qualified Diploma / Inter / Degree Percentage	Community	Remarks
<b>Total Records</b>	12							
<b>Total Uploaded</b>	3							
<b>Total Skipped</b>	9 <a href="#">View skipped students</a>							

- Editing or updating candidate details can be done until the **\*\*cutoff date\*\*** by uploading excel format.

4. After updating, the details will be sent to **\*\*Director of Admissions (DOA)\*\*** for scrutiny and approval.

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