



OFFICE OF THE DIRECTORATE OF ADMISSIONS
JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD
KUKATPALLY, HYDERABAD 500 085

Dt: 30.12.2025

**Ratification/Certificate Verification of Regular M.B.A./M.C.A Convener/Category-B /Spot Admissions
of Affiliated Colleges admissions-2025-26 through SW-I/SW-II**

The Principals / Directors of following affiliated colleges offering **M.B.A./M.C.A** admissions through SW-I and SW-II categories are **informed to attend Original Certificate Verification session as per the scheduled registered by the concerned college principal after uploading the admitted candidates details through online.**

The principal's are requested to submit the following documents as per the registered schedule without fail.

I.

S.No.	Name of the Document
1	Ratification Fee Payment Statement
2	Lists of uploaded admitted candidates details Under Convener/Category-B/Spot Admissions with Certified by the Principal branch wise.
3	Ratification Fee Payment Receipt as per the Statement Generated through online.
4	One set Xerox copies of all original certificates of admitted candidates under Category_B/Spot Admissions
5	Copy of latest intake sanctioned, branch wise, for the academic year 2025-26 by the University.
6	Recognition copy of the University by AICTE / UGC for the candidates who qualified their qualifying examination from the Universities out side of Telangana State / Andhra Pradesh.
7	All uploaded admitted candidates lists under Convener/Spot/Management(Category-B) admissions branch wise (two copies) attested by the college Principal
8	All the admitted candidates lists of Convener/Spot/Management(Category-B) are should be upload branch wise AS PER THE TG CHE APPROVED LIST with ORDER OF CANDIDATE WISE ONLY.

II.

S.No.	Name of the Document
1	Rank Card & Hall Ticket (TG ICET-2025)
2	S.S.C. or Equivalent certificate
3	10+2 (Intermediate) or Equivalent certificate
4	Convocation Degree Certificate / Provisional Certificate & Memorandum of Marks of Qualifying Examination (CMM)
5	Transfer Certificate
6	Caste Certificate (if applicable)
7	Migration Certificate (if applicable)

**Schedule for Certificate Verification/Ratification for Regular M.B.A./M.C.A admissions admitted under
Convener / Category_B / Spot Categories - 2025-26**

S.No.	Colleges	Session	Schedule for Certificate Verification
1	JNTUH Affiliated Non Autonomous Colleges only	Phase-1	7 th ,8 th , 9 th , 19 th ,20 th and 21 st January , 2026
2	JNTUH Affiliated Autonomous Colleges only	Phase-2	22 nd , 23 rd , 24 th ,27 th ,28 th and 29 th January , 2026

IMPORTANT NOTE – Deadline & Penalties:

1. Certificate Verification after due date will be permitted with the following penalty:

- A penalty of **Rs. 5,000/- (per candidate)** will be collected.

Key Points:

1. **Deadline for Certificate Verification:**

The Ratification/Certificates Verification process will **not be conducted after 21st January, 2026 for Non Autonomous colleges and 29th January, 2026 for Autonomous Colleges.**

2. **Impact on Colleges:**

- Colleges must complete the certificate verification **as per the schedule.**
- Any admissions not verified by this deadline will **not** be ratified.

3. **Action Required:**

Principals/Directors of MBA/MCA Affiliated Colleges must ensure that all candidates' documents are verified **before 21st January , 2026 for Non Autonomous colleges (as per schedule) and 29th January , 2026 for Autonomous Colleges (as per schedule).**

- Uploading of **admitted candidate details** and attending the **certificate verification session** must be completed as per the prescribed schedule before the deadline.


Director, Admissions

30/12